

Name _____ Date _____.



NatureBridge Thank You Letters

Reflect on the field trip you attended last week. What did you like about it? Your teachers, the parent chaperones, and the NatureBridge staff worked hard to plan this trip for your benefit. Their efforts deserve your acknowledgement and appreciation. Write THREE thank-you letters, one to Mrs. Sprague one to your NatureBridge educator, and one to other members of the NatureBridge staff. All of your letters will be delivered and scored based on the criteria listed below:

TURN THIS PAGE IN WITH YOUR FINAL LETTERS!

5 points each:

_____ All five parts of a friendly letter are present and in the correct location

_____ Three letters, one to each audience described above, are written

_____ All letters have a positive tone/voice that is appropriate to audience

_____ Letters are clearly related to last week's field trip

_____ All letters convey detailed thanks for something specific

_____ Two + paragraphs with a clear main idea in each are present in both letters

_____ Paragraphs are ordered logically with transitions between them

_____ Letters present well (legible handwriting in ink or easy to read & appropriately sized font)

_____ Proper spelling, grammar, usage, capitalization, and punctuation used

_____ points earned
45 points possible

_____%